

1741

Blanks in use by the Methodist Church, May, 1943.

1. The Preliminary Information Blank - An introductory blank, usually used when the candidate is in an early stage of his preparation.
2. The Personal Information Blank - The basic blank, to be used as either a "midway" or a final blank.
3. The Program Skills sheet - To be included (1) with the Personal Information Blank when it is used as a "midway" blank; (2) with all Professional Information Blanks to complete their picture of skills.
4. The sheet for listing References - To be used at anytime that references are desired.
5. The Professional Information Blanks - Advanced blanks, to be used near the completion of the period of preparation and/or the time of final consideration.
 - a. For Educational-Evangelistic-Social Work
At one stage of our experimentation these fields were separated and we had three blanks, but it was later discovered to be better to combine them.
 - b. For the Nurse
 - c. For the Doctor (not included in the attached, similar to the Nurse blank)
 - d. For Special Fields
For the engineer, the dietitian, the treasurer and other fields not covered in the other blanks.
6. The Personal Information Blank - Supplement - To secure up-to-date information near the time of final consideration, if a year or more has passed since the Personal Information Blank was submitted.
7. The Application Blank - A final blank exploring religious and missionary convictions and understanding.
8. The Reference Blank - Designed to secure frank, balanced appraisal from persons given as references.

BOARD OF MISSIONS AND CHURCH EXTENSION
OF THE METHODIST CHURCH
150 Fifth Avenue New York City

PRELIMINARY INFORMATION BLANK

(This is not an application and involves no obligation. It is a form designed to secure information that will help the Personnel Secretaries know you better and advise you more intelligently.)

Date _____

1. Name (Rev., Mr., Dr., Miss, Mrs.) _____

First
Middle
Last
2. Present Address _____
3. Address that will always reach you _____
4. Present occupation _____
5. Present citizenship _____ Race _____
 If naturalized, when and where? _____
 Nationality of parents _____
6. Birthplace _____ Date of Birth _____
7. Underline to indicate whether you are: single, engaged, married, divorced, widowed.
 If you have children, give sex and age of each (e.g. boy - 1 year, girl - 3 years)
8. Is your health vigorous, fair, or poor? _____ Height _____ Weight _____
 Do you have any chronic ailment or physical disability? _____ If so, specify. _____

List any serious illnesses you have had, giving dates.

- | | | | | |
|---|-----------------|-------------------|---------------|----------------------|
| 9. Summarize your high school and college education below . | | | | Degree, |
| | | Period | | Diploma, or |
| <u>Name of Institution</u> | <u>Location</u> | (19 to 19) | <u>Course</u> | <u>Semester hrs.</u> |

What were your average grades in high school? _____ In college? _____
 What part have you taken in extracurricular activities? _____

10. What plans do you have for further study?
11. What are your favorite forms of recreation?
12. Of what local church are you a member? (Give exact name, location, and denomination.)

When did you first unite with the church? _____

13. What part have you taken in the work of the church or other religious organizations? Describe in some detail, noting if the experiences were with city, town or country groups.

14. What does Jesus Christ mean to you personally?

15. In what ways have you helped others to a personal commitment to Jesus Christ?

16. What influences led you to consider missionary service?

How long have you been considering it? _____

Are you considering such service as a life work? _____

17. What type of work do you wish to do? _____

In what country or section do you prefer to work? _____

Why do you prefer this country or section? _____

18. Are you a member of the Student Volunteer Movement? _____

If so, when and where did you join? _____

19. What experience and special training not listed under academic education have you had in the type of work which you prefer to do? Include field-work, employment, and most significant voluntary activity.

20. Do you have any debt? _____ Amount? _____

If appointed, will you have financial or other responsibilities for parents or other members of your family?

21. Have you applied for missionary service to any other Board? _____

Which? _____

When? _____

Results? _____

22. Give the names and addresses of three persons to whom the Board can write for further information about you.

(Your Pastor)

(One of your teachers)

(An employer or supervisor)

Signature _____

BOARD OF MISSIONS AND CHURCH EXTENSION
OF THE METHODIST CHURCH
150 Fifth Avenue New York City

PERSONAL INFORMATION BLANK

(This is not an application and involves no obligation. It is a form designed to secure information that will help the Personnel Secretaries know you better and advise you more intelligently.)

Date _____

Introductory

1. Name (Rev., Mr., Dr., Miss, Mrs.) _____
First Middle Last
2. Present Address _____
3. Address that will always reach you _____
4. Present occupation _____
5. Present citizenship _____ Race _____
If naturalized, when and where? _____
6. Birthplace _____ Date of Birth _____
7. What type of work do you wish to do? _____
In what country or section do you prefer to work? _____
Why do you prefer this country or section? _____

Family and Marital Relationships

8. Parents: (If either parent is deceased, please supply the information as requested and give date of death. If there are step-parents or guardians, give this information in the column on the right.)

Name	_____	_____	_____
Address	_____	_____	_____
	_____	_____	_____
Occupation	_____	_____	_____
Nationality	_____	_____	_____
Year of Birth	_____	_____	_____
Member of What Church	_____	_____	_____

9. Give ages and occupations of your brothers and sisters.

10. Who of your relatives are now (or have been) employed in missionary or full-time church work? Give names and work.

11. Describe your family's interest in missions. Are your parents in sympathy with your missionary purpose?

12. Underline to indicate whether you are: single, engaged, married, divorced, widowed. If engaged or married, give the following information about husband, wife, betrothed.

Name _____ Nationality _____

Address _____

Date of Birth _____ Date of Marriage _____
(If engaged, give probable date of marriage.)

Occupation _____

Education _____

Attitude towards your missionary purpose. _____

13. If you have children, give name, sex, date of birth, and general health condition of each.

Education

14. Secondary School	Period	
<u>Name and Location of School</u>	<u>(19 to 19)</u>	<u>Type of Course</u>

What vocational courses did you take?

What part did you take in extracurricular activities? Note particularly any work done in 4H Clubs (give projects), Future Farmers of America, Scouting, Hi-Y, Girl Reserves, or other school-community organizations.

15. Higher Education	Period	Course	Degree, or Certificate,
<u>Name and Location of Institution</u>	<u>(19 to 19)</u>	<u>Major Minor</u>	<u>Semester Hrs.*</u>
College or Normal School			

Graduate School

Special Training

Comment:

*Indicate semester hours if no degree or certificate was earned. If in doubt, explain.

What has been your academic standing in college? _____ Graduate school? _____
(average grade or class rank)

16. What plans do you have for further study?

How do you expect to finance it?

17. What foreign languages have you studied, and for how long?

In which can you converse?

Do you acquire languages readily?

18. List below your participation and offices in any of the following, or other, extracurricular activities in college: Student Government; Public Speaking; Music; Publications; Fraternities; Athletics; Honor Societies; Departmental or Professional Clubs; Social Action or Study Groups; Christian Associations; Church Groups and other Religious Activities.

19. What active cultural interests do you have and how do you express such interest. (e.g. music, art, literature, etc.)

20. What books (of all types except, for students, their texts and required references) have you read during the past twelve months?

21. What periodicals (include all types) do you read with fair regularity?

Health and Recreation

22. How do you appraise your present health: (a) robust and vigorous, (b) fairly good, (c) somewhat below par? _____ Explain.

23. What is your height? _____ Weight? _____ Recent changes? _____
Do you have any chronic ailment or physical disability? _____ If so, specify.

24. List any serious illnesses you have had, giving dates.

25. Have your parents, grandparents, brothers or sisters had tuberculosis, allergic disturbances, or nervous or mental disorder? _____ If so, specify.

26. In some parts of the world certain foods cannot be avoided, for example: fish in Japan, rice in east Asia, and olive oil in Syria. Have you any serious allergies or absolute dislikes about foods? _____ Specify.

27. What are your favorite forms of recreation?

What hobbies have you?

28. How well do you swim? _____ Play tennis? _____

29. Do you now use, or have you ever habitually used tobacco? _____
Alcoholic beverages? _____

30. If you should find yourself in a community where such practices are considered a handicap to your work, would you give them up?

Group and Community Relationships

31. Was your early life (through junior high school or age 15) spent in city, town or country? Tell briefly what urban, industrial, or farm experiences you had and which type of environment seemed dominant during this period.

32. List any experiences you have had in vacation or other projects such as: work camps, deputations or caravans, peace service, migrant work, social and industrial study groups, conferences or fellowships.

33. Describe any contacts you have had with rural or labor groups.

34. What experience have you had in inter-racial and international relations?

35. Do you have any reservations about working under the direction of leaders of another race?

36. What part have you taken in the activities of your community and what organizations of a civic, political, or community nature have you belonged to?

Work Experience

37. List below all positions for which you have received remuneration, including your present position. If a student or a recent graduate, include full-time jobs held for as long as two months and part-time jobs held for a school year.

<u>From - To</u>	<u>Title</u>	<u>Nature of Position and Employing Organization</u>	<u>Salary</u>
Ex: 9/39-7/41	Assistant Pastor and	Director of Youth Work, Community Church, Newark, New Jersey	
or 9/39-6/41	Teacher - 4th Grade,	Public Schools, Rome Georgia	

Religious and Lifework Interests

38. Of what local church are you a member? (Give exact name, denomination, location)

When did you first unite with the church? _____

Are you ordained? _____ When? _____ Where? _____

If not ordained, do you plan to be? _____ When? _____ Where? _____

39. What part have you taken in the work of the church in addition to that described under your student experiences?

40. What experience have you had in interdenominational projects or relationships?

41. What are your personal habits of prayer and devotional Bible study?

42. What college, seminary or other accredited courses have you had in Bible, Theology, or other religious subjects?

43. Give the names of the teachers, writers, or leaders (indicate which) who have most influenced your religious thinking and experience.

44. What does Jesus Christ mean to you personally?

45. In what ways have you helped others to a personal commitment to Jesus Christ?

46. What influences led you to consider missionary service?

How long have you been considering it? _____

Are you considering such service as a life work? _____

47. Are you a member of the Student Volunteer Movement? _____

If so, when and where did you join? _____

48. What is your missionary purpose?

Conditions Relating to Appointment

49. Have you applied for missionary service to any other Board? _____ When? _____
Which? _____ Results? _____

50. Please list your financial obligations, including debts, insurance, pledges, and other items for which you must make provision.

<u>Nature of the Obligation</u>	<u>Total Amount</u>	<u>Annual Payment</u>	<u>Plan for meeting it.</u>
---------------------------------	---------------------	-----------------------	-----------------------------

51. If appointed, will you have financial responsibilities for parents or other relatives. _____ If so, please give pertinent facts.

52. Do you have any domestic or personal problem which might necessitate your withdrawal from or prevent your entering, missionary service? _____
If so, please specify.

53. Are there any other facts - assets, limitations or problems - that we ought to know?

54. If accepted, when would you be ready to begin work? _____

Please enclose a recent picture
or snapshot of yourself, signing
and giving date when taken.

Signature _____

PROGRAM SKILLS

The skills listed on this page have all been found of value in the varied programs by which our Church serves its constituency. Please indicate carefully those which you have developed.

Name _____ Date _____

Address _____

1. Skills related to social, religious, educational, business and literary work. Check (✓) in the space to the left, those in which you have had some actual experience. Double check (✓✓) those in which you consider your skill sufficient to warrant your assuming major responsibility.

- | | |
|---|---|
| <input type="checkbox"/> 1. Counselling individuals | <input type="checkbox"/> 22. Supervising a dormitory |
| <input type="checkbox"/> 2. Planning and leading worship | <input type="checkbox"/> 23. Managing food services |
| <input type="checkbox"/> 3. Planning conferences and retreats | <input type="checkbox"/> 24. Managing buildings and equipment |
| <input type="checkbox"/> 4. Conducting evangelistic meetings | <input type="checkbox"/> 25. Estimating and administering a budget |
| <input type="checkbox"/> 5. Organizing periods of religious emphasis | <input type="checkbox"/> 26. Raising Funds |
| <input type="checkbox"/> 6. Leading discussions | <input type="checkbox"/> 27. Organizing or operating a cooperative |
| <input type="checkbox"/> 7. Teaching Church School Class (or other Bible Study Group) | <input type="checkbox"/> 28. Leading Clubs (specify) |
| <input type="checkbox"/> 8. Supervising Church School (or other organized groups) | <input type="checkbox"/> 29. Instructing in crafts or fine arts (specify) |
| <input type="checkbox"/> 9. Leading community service groups | <input type="checkbox"/> 30. Coaching athletics (list) |
| <input type="checkbox"/> 10. Cooperating with community agencies | <input type="checkbox"/> 31. Writing (specify type) |
| <input type="checkbox"/> 11. Organizing and guiding committees | <input type="checkbox"/> 32. Other related skills |
| <input type="checkbox"/> 12. Enlisting and training volunteer leaders | |
| <input type="checkbox"/> 13. Guiding student government | |
| <input type="checkbox"/> 14. Speaking in public (or preaching) | |
| <input type="checkbox"/> 15. Directing orchestra | |
| <input type="checkbox"/> 16. Directing chorus or choir | |
| <input type="checkbox"/> 17. Leading singing | |
| <input type="checkbox"/> 18. Leading group games | |
| <input type="checkbox"/> 19. Operating a camp | |
| <input type="checkbox"/> 20. Directing dramatics | |
| <input type="checkbox"/> 21. Operating a library | |

2. What office, farm, manual, or other special skills have you? Check and double check as above.

- | | | |
|---|--|--|
| <input type="checkbox"/> 1. Typing | <input type="checkbox"/> 9. Cooking | <input type="checkbox"/> 17. Trades (list) |
| <input type="checkbox"/> 2. Shorthand | <input type="checkbox"/> 10. Sewing | |
| <input type="checkbox"/> 3. Bookkeeping | <input type="checkbox"/> 11. First Aid | |
| <input type="checkbox"/> 4. Filing | <input type="checkbox"/> 12. Driving an automobile | |
| <input type="checkbox"/> 5. Gardening | <input type="checkbox"/> 13. Repairing an automobile | <input type="checkbox"/> 18. Other skills (list) |
| <input type="checkbox"/> 6. Farming | <input type="checkbox"/> 14. Carpentry | |
| <input type="checkbox"/> 7. Stock raising | <input type="checkbox"/> 15. Electrical work | |
| <input type="checkbox"/> 8. Poultry raising | <input type="checkbox"/> 16. Mechanical work | |

3. Describe any musical ability you possess, vocal or instrumental.

4. Will you now clearly underline the five skills on this page in which you consider you are most competent.

References

BOARD OF MISSIONS AND CHURCH EXTENSION
OF THE METHODIST CHURCH
150 Fifth Avenue New York City

REFERENCES

Note: This list should be mailed at once without waiting for the rest of the papers.
It takes time to collect references.

Date _____

Name of Applicant _____

Address _____

Please give the names and address of not less than five persons to whom we can write for further information about you. All should know you well and two at least should have known you and your family over a period of years. If possible, select names that will be known to us or to church leaders in your vicinity.

(Your Pastor or District Superintendent)

(One of your teachers)

(Your latest employer or supervisor)

(Another employer or supervisor)

(Others, who have known you in recent years)

When finished, mail to: Department of Missionary Personnel
The Board of Missions of the Methodist Church
150 Fifth Avenue
New York, New York

PROFESSIONAL INFORMATION BLANK

(This is not an application and involves no obligation. It is a form designed to secure information that will help the Personnel Secretaries know you better and advise you more intelligently.)

Name _____ Date _____

Address _____

1. In which type of work are you most interested? Educational ___ Evangelistic ___ Social ___
Please describe the work you wish to do and indicate the area, country or section you prefer. Indicate also alternatives you may be considering and your second choices as to work and place.

Professional Relationships and Experience

2. Are you ordained? ___ When? _____ Where? _____

If not ordained, do you have any other status as a minister? _____

If not ordained, do you plan to be? ___ When? _____ Where? _____

3. Do you have (1) a teaching certificate, (2) any rating as a social worker, or (3) other certification of professional competency? Specify.

4. To what professional organizations do you belong?

What professional journals do you regularly read?

5. Describe on a separate sheet the positions in which you have served as an employed educational, social or religious worker, giving nature of the work, name and address of the employing organization, dates, salary, type of community, age group if so divided, your major responsibilities and the most significant aspects of the program you carried on.

Preparation in the Major Fields of Social, Religious and Educational Work

Note: You have described above your experience by positions. In this section please list under the questions which apply to you, your study, supervised field work and other experience in the specific fields of work mentioned. You may further divide these fields to show specialized work.

6. Social Work Describe any training and experience you have had in social work and reconstruction, in such fields as case work, group work, institutional management, disaster relief, community organization, social survey, cooperatives, social movements, social planning, etc.

<u>Field</u>	<u>Study in this Field</u>		<u>Experience in this Field</u>
	<u>Institution</u>	<u>Semester Hours</u>	(including supervised practice)
Ex: Group work	Western Reserve	12	Club work in Settlement, 1 year.

7. Religious Work Describe any training and experience you have had in methods of religious work, in such fields as homiletics, religious education, work with individuals, church music, etc.

<u>Field</u>	<u>Study in this Field</u>		<u>Experience in this Field</u>
	<u>Institution</u>	<u>Semester Hours</u>	(including supervised practice)
Ex: Rel. Ed.-Basic	Yale Divinity	12	Director of Youth Work, urban
Work with youth	" "	6	church, two years.

8. Educational Work (1) List in order of your preference the subjects you are prepared to teach, with age, group or level preferred, and your study and teaching experience in these subjects. (2) List your study and experience in educational methods and educational administration.

<u>Field</u>	<u>Study in this Field</u>		<u>Experience in this Field</u>
	<u>Institution</u>	<u>Semester Hours</u>	(including supervised practice)
(1) Subjects to be Taught			
Ex: Physics	Univ. of Calif.	30	Taught High School Physics 1 yr.

(2) Educational Methods

Educational Administration

9. Describe, giving institution and dates, any training and experience you have had in the field of home and family life, including family relationships, child care and guidance, health, nutrition, clothing, etc.
10. Describe any special training you have had for work (1) in a rural community, (2) in the city, or (3) in an industrial environment.
11. What study or experience have you had in relating the programs of church, school, or social center to the needs and resources of the individuals and communities they would serve? Have you worked in or studied projects that were carrying on such programs? Describe.
12. Describe any additional training or experience you have had that would fit you for the work you wish to do.

PROFESSIONAL INFORMATION BLANK

(This is not an application and involves no obligation. It is a form designed to secure information that will help the Personnel Secretaries know you better and advise you more intelligently.)

Name _____ Date _____

Address _____

1. Please describe the work you wish to do and indicate the area, country or section you prefer. Indicate also alternatives you may be considering and your second choices as to work and place.

Professional Relationships

2. Are you a registered nurse? _____ In what states? _____
3. Do you have any other certification of proficiency in nursing?
4. What is your present position? Give title in full.
5. Of what nursing organizations are you a member?
6. What professional journals do you regularly read?

Training in Nursing

Note: As you answer the following questions please note the specific fields (obstetrics, pediatrics, surgery, contagious diseases, tropical medicine, psychiatry, public health, dietetics, etc.) in which you have had special study beyond that in the standard R.N. course.

7. Of what Hospital Training School are you a graduate? Give name, address, period of study, and date of graduation.
8. What post-graduate training have you had, or do you expect to get? Give name and address of institution, period of study and fields of work.
9. If you have had, or expect to get, other specialized training, please specify, giving places and dates.

10. List in order of your preference the nursing subjects you are prepared, or expect to become prepared, to teach.

What courses in nursing education have you had? At what schools?

Experience in Nursing

11. Please list your nursing experience since graduation noting the specific fields in which you have worked.

<u>Hospital or Agency</u>	<u>Dates</u>	<u>Your Title</u>	<u>Field, or Type of Work</u>	<u>Salary</u>
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12. Has any of your experience involved public health nursing, school health, family hygiene, health education, rural clinics, medical cooperatives, socialized medicine, vocational rehabilitation? If so, describe, giving places and dates.

13. Have you had experience in supervising or teaching nurses? If so, describe giving places and dates.

Other Preparation and Experience

14. What subjects other than nursing are you prepared to teach? At what level or to what type of group? (e.g. college, popular study groups, etc.)

Comment on your interest in teaching.

15. Describe any training or experience you have had in the fields of (1) social case or group work, (2) the home and family life, (3) child guidance.

16. Describe any additional training or experience you have had that would fit you for the work you wish to do.

PROFESSIONAL INFORMATION BLANK

(This is not an application and involves no obligation. It is a form designed to secure information that will help the Personnel Secretaries know you better and advise you more intelligently.)

Name _____ Date _____

Address _____

1. Please describe the work you wish to do, and indicate the area, country or section you prefer. Please indicate also alternatives you may be considering and your second choice as to work and place.

Professional Relationships

2. Do you have any certification of professional competency? Specify.
3. To what professional organizations do you belong?
4. What professional journals do you regularly read?

Training and Experience in the Field of your Choice

5. List (or summarize) the courses and approximate number of semester hours you have had in your field:

	<u>Courses</u>	<u>Hours</u>	<u>College</u>
Background or related courses:			

Technique Courses:

6. List below your experience as an employed worker in the field of your choice.

<u>From</u>	<u>- To</u>	<u>Position and Nature of Work</u>	<u>Name and Address of Employing Organization</u>	<u>Salary</u>
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7. Please describe more fully what you did in the above positions, giving your major responsibilities, the problems dealt with, and the procedures developed.

8. Describe any additional training and experience (field work, voluntary work, etc.) you have had in this field.

Other Preparation and Experience

9. List in order of your preference the subjects you are prepared (or expect to become prepared) to teach, indicating the age, group or level you prefer.

Do you possess any teaching certificate? Specify.

Comment on your interest in teaching.

10. Describe any training and experience you have had in social work and reconstruction such as case work, group work, community organization, disaster relief, social surveys, cooperatives, etc.

11. Are you ordained? When? Where?
If not ordained, do you have any other status as a minister?
If not ordained, do you plan to be? When? Where?

12. Describe any additional training or experience you have had that would fit you for the work you wish to do.

PERSONAL INFORMATION BLANK - SUPPLEMENT

You filled in a Personal Information Blank on _____
Please bring us up-to-date on the following questions.

1. Name _____ Date _____
2. Present address _____
3. Address that will always reach you _____
4. Please indicate for this period (from the date on which you filled in the Personal Information Blank to the present) any changes in your parents' health, occupation, or attitude towards your missionary purpose.
5. Underline to indicate whether you are: single, married, engaged, divorced, widowed
If you have children, give name, sex, date of birth, and general health condition of each.
6. List the educational work you have completed during this period.

Name and Location of Institution	Period	Course	Minor	Degree or Credit
(19	to 19)	Major		

List here significant experiences in extracurricular activities.

What plans do you have for further study?

7. Describe briefly any experiences you have had during this period (1) in work camps, caravans or deputations, conferences or fellowships, (2) with rural or labor groups, (3) in international or interracial relations.

8. List the employed positions you have held during this period, other than those in your professional field which are to be described in your Professional Information Blank. If a student or a recent graduate, include full-time jobs held for as long as two months and part-time jobs held for a school year.

From	To	Title and Nature of Position	Name and Address of the Employing Organization	Salary
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9. Of what local church are you now a member? Give name, denomination and location.
10. What part have you taken in the work of the church during this period, in addition to that described under your student or employment experiences,
11. What are your present habits of prayer and devotional Bible study?
12. What college, seminary or other accredited courses in Bible, theology or other religious subjects have you completed during this period?
13. Give the names of teachers, writers, or leaders (indicate which) whom you now believe have most influenced your religious thinking and experience.
14. Have you applied for missionary service to any other Board? When? _____
Which? _____ Results? _____
15. Please list your financial obligations, including debts, insurance, pledges, and other items for which you must make provision.
- | <u>Nature of the Obligation</u> | <u>Total Amount</u> | <u>Annual Payment</u> | <u>Plan for meeting it</u> |
|---------------------------------|---------------------|-----------------------|----------------------------|
|---------------------------------|---------------------|-----------------------|----------------------------|
16. If appointed, will you have financial responsibilities for parents or other relatives? _____ If so, please give pertinent facts.
17. Do you have any domestic or personal problem which might prevent your entering missionary service or necessitate your withdrawal from it? _____ If so, please specify.
18. Are there any other facts, assets, limitations or problems, not previously reported, that we ought to know?
19. When will you be ready to begin work? _____

Please enclose a recent snapshot
of yourself, signing and giving
date when taken.

BOARD OF MISSIONS AND CHURCH EXTENSION
OF THE METHODIST CHURCH

150 Fifth Avenue

New York City

APPLICATION FOR MISSIONARY SERVICE

To the Board of Missions
and Church Extension
of the Methodist Church:

Having fully and prayerfully considered my life work and desiring to share with my fellow men the inestimable values of the Gospel of Jesus Christ, I hereby make application for appointment to* service.

Name _____

Address _____

Date _____

* * * * *

To the Applicant:

In view of your formal application for service with the Board of Missions and Church Extension, the Secretaries and members of the Board will appreciate your candid and well considered answers to the following questions which will be treated confidentially. If any questions are not clear, or if you desire to study further the issues raised, the Secretaries gladly offer their counsel.

You will understand that you do not enter into the above fellowship until you have met the Board's requirements, including physical and other examinations, and have received notice of your acceptance.

* * * * *

*Indicate which type of service: Foreign Missionary, Home Missionary, or Deaconess

1. Describe your life-work purpose, explaining how you expect to carry it out through your chosen line of work.

2. The Aim of Missions of the Methodist Church is stated as follows:

"The supreme aim of Missions is to make the Lord Jesus Christ known to all peoples in all lands as their Divine Saviour, to persuade them to become his disciples, and to gather these disciples into Christian Churches; to enlist them in the building of the Kingdom of God; to co-operate with these Churches; to promote world Christian Fellowship, and to bring to bear on all human life the spirit and principles of Christ."

- Discipline of the Methodist Church (1939) ¶ 931

Is your purpose such that you can wholeheartedly work for the realization of this Aim?

3. What do you consider the function of the educational, health and social services rendered by Missions?

How are these services related to the aim of making Christ known to men?

4. It has been stated that missionaries should "frankly and without apology, openly and without the slightest hesitation attempt to persuade men to become disciples of Jesus." What is your attitude toward such a policy?

5. In your judgement, what is the best way to make Christ known?

II. RELATIONSHIP TO PEOPLE OF ANOTHER RELIGIOUS, CULTURAL AND NATIONAL BACKGROUND

1. What is your attitude toward working with people of other nationalities or races, such as Latin Americans, Indians, Orientals, or Negroes?

What social contacts have you had with such people? What friends?

2. What would be your family's attitude towards your working with people of other nationalities or races?

3. What is your attitude as to the relative superiority of particular races?

4. How would you relate your work and message to the cultural background of the people or section you would serve?

5. What contacts have you had with the type of people you would serve that would lead you to believe you could work harmoniously with them?

6. In what ways should Christian workers endeavor to identify themselves with the section, community, or group they would serve?

7. What do you think is our mission in a section where the prevailing religion is Roman Catholic?

II. RELATIONSHIP TO PEOPLE OF ANOTHER RELIGIOUS, CULTURAL AND NATIONAL BACKGROUND

1. As a Christian missionary, what would be your attitude towards other religions, particularly those in the country of your preference?

Would you lead people out of these religions to Christ?

Would you cooperate in any way with individuals or groups representing these religions?

2. How would you relate your work and message to the cultural background of the country of your preference?

What are some of their cultural values which the missionary should help conserve?

3. What do you think is our mission in a country where the prevailing religion is Roman Catholic or Greek Catholic?

4. What do you think should be the work of the missionary in relation to the younger churches on the mission field?

Do you have any reservations about working (1) in full partnership with national leaders of these churches, or (2) under the direction of a national?

5. What contacts have you had with people of other races that would lead you to believe you could work harmoniously with them?

6. What is your attitude as to the relative superiority of particular races?

7. To what extent should missionaries identify themselves with the people they would serve?

8. What should a missionary do about accepting the protection of the naval and military forces alien to the country in which he is serving?

9. In working in a country under a colonial government, what should be the attitude of the missionary toward the government and toward the nationalistic aspirations of the people?

VB. RECOGNITION OF FINANCIAL RESPONSIBILITY

If, after arrival on the field, you should, within five years or before the fulfillment of your contract, withdraw for reasons which the Bishop in charge and the Board do not approve, do you agree to refund such a proportion of the expense incurred on your account as the Board may judge equitable?

1. What do you consider the most serious social and economic problems of the country, section, or type of people you prefer to serve?

What do you think should be your message and work in relation to these problems?

2. What do you consider the task of Missions in relation to the present world situation?

3. What phases of human life do you feel today most need the spirit and principles of Christ?

Along what lines should Christian missionaries work to help meet such need?

IV. PLEASE WRITE ON A SEPARATE SHEET PROVIDED HEREWITH STATEMENTS GIVING (1) A BRIEF SKETCH OF YOUR LIFE; AND (2) THE CONTENT OF YOUR CHRISTIAN MESSAGE. (This statement must accompany your application.)

V. RECOGNITION AND ACCEPTANCE OF THE CONDITIONS OF MISSIONARY LIFE

1. A missionary career often involves difficulties of which the following are typical: giving up numerous modern conveniences; meeting new and strange conditions of life; enduring separation from relatives; living in an isolated community; overcoming inadequate opportunities for the education of children; facing health hazards; accepting the direction of those above you; bearing heavy responsibilities; managing on a limited income.

Do you seek missionary appointment with the full knowledge of such possibilities and with a readiness to meet them to the best of your ability?

2. Will your doctrinal beliefs and views of church government permit your cordial cooperation with the officers and missionaries of the Methodist Church?

With this application send two recent photographs of yourself, unless you have already sent copies taken within the past twelve months.

Signature _____

LIFE SKETCH

Write in the first person in a simple, direct manner, a brief story of your life, covering such points as (1) early home and community life, (2) Christian experience and religious development, and (3) the growth of your life-work purpose and sense of mission.

THE CONTENT OF YOUR CHRISTIAN MESSAGE

Write in your own way a statement of your basic Christian convictions, covering such points as God and his relation to our world, Jesus Christ, the redemptive work of Christianity, prayer, the Bible, the Church, the social implications of Christianity and any other leading truths that are part of your religious thinking and experience. You may write either by topics or prepare a general statement, organizing the material as you think best. Such condensation is desired as may be consistent with a satisfactory setting forth of your views.

BOARD OF MISSIONS AND CHURCH EXTENSION
OF THE METHODIST CHURCH
150 Fifth Avenue New York City

PERSONNEL REFERENCE BLANK

has applied for appointment as a
and your name has been given as
a reference. Will you kindly aid us in judging fitness for this service?
The accompanying form outlines the type of information we find most significant.
We suggest that you pass over any question which may be outside the scope of your
acquaintance with the applicant and give attention only to those aspects of character
and ability about which you feel reasonably certain.

You will understand our desire for a completely frank statement, in justice
both to the applicant and to the Board of Missions. Go beyond our questions if you
wish, and please withhold nothing, favorable or unfavorable, that will throw light on
qualifications for Christian service. Wherever possible give specific instances.*

We shall be grateful for your help and assure you that we shall value
your judgment and regard your reply as confidential.

Very sincerely,

Ruth Ransom
Secretary of Missionary Personnel

I. How long and how intimately have you known the applicant, and in what circumstances?

*Examples:

1. Her best work is with individuals. Last year she helped numerous students with personal problems and led three of them into a vital Christian experience.
2. He tried to put on a Daily Vacation Bible School with insufficient preparation and when the work lagged he seemed to lose interest in the project.
3. In dealing with patients he successfully combines critical and correct scientific judgment with a warm human sympathy, so that almost invariably he wins the affection of his patients and the commendation of his staff superiors.

II. Qualifications of the Applicant

A. On the scale to the right please place a cross (x) at the point which you think best indicates where the applicant stands in comparison with the average Christian young man or woman in the educational or professional group of which he or she is a part (i.e. compare a theological student with other theological students, nurses with other nurses, etc.)

The scale is divided into ten spaces, and the distance from the center indicates how far above or below the average.

For example:

This means in the top 10%:

x . . . ! . . .
above AVERAGE below

This means slightly below the average:

. . . ! . x . . .
above AVERAGE below

If in doubt, do not give a rating.

You may comment on the next page.

1. PHYSICAL CONDITIONS (Health, vitality and stamina.)

. . . ! . . .
above AVERAGE below

2. ATTRACTIVENESS (In appearance, manner and speech.)

. . . ! . . .
above AVERAGE below

3. INTELLECTUAL CALIBER (Ability to learn, to think straight, and to understand.)

. . . ! . . .
above AVERAGE below

4. DEPENDABILITY (Maturity of judgment with recognition of obligations and willingness to meet them.)

. . . ! . . .
above AVERAGE below

5. CREATIVE DRIVE (Ability to formulate plans, set them in action and carry them through to completion.)

. . . ! . . .
above AVERAGE below

6. BUSINESS ABILITY (Business sense; care and efficiency in handling finances.)

. . . ! . . .
above AVERAGE below

7. SENSE OF HUMOR (Including ability to laugh at oneself.)

. . . ! . . .
above AVERAGE below

8. TEAMWORK QUALITIES (Ability to work with others and to secure their cooperation; tact.)

. . . ! . . .
above AVERAGE below

9. STABILITY-BALANCE (Ability to meet difficulties in a stable manner.)

. . . ! . . .
above AVERAGE below

10. MOTIVE FOR SERVICE (Genuine concern for the welfare of others, with eagerness to serve as needed.)

. . . ! . . .
above AVERAGE below

11. RELIGIOUS LIFE (A deep and growing religious experience, with a clear grasp of the Christian faith.)

. . . ! . . .
above AVERAGE below

12. CHRISTIAN INFLUENCE (Ability to communicate the Christian life to others - contagion of spirit and skill in expression.)

. . . ! . . .
above AVERAGE below

B. Please give specific instances (or comments) that support or interpret the judgments expressed above.

III. Most people have limitations. Are any of the following descriptive of the applicant? If so, underline each applicable word and comment in the space below.

Tendencies towards being:

- Impatient, intolerant, argumentative, domineering, or critical of others;
- Easily embarrassed, offended, discouraged, depressed, or irritated;
- Frequently worried, anxious, nervous or tense;
- Prejudiced towards groups, races or nationalities.

If the applicant is reasonably free from all such tendencies, check here. _____

IV. How would you estimate the applicant's professional ability?
What does he or she do best?

V. Summary

1. Would the applicant's appointment be approved by the church, community and others who know him or her well? _____

2. Please record below by a cross (x) your estimate of the applicant's promise as a worker under the supervision of the church.

.	.	.	.	!	.	.
A rare find	Exceptional	Superior	Good	Average	Poor	Should be discouraged

3. Unhampered by any questions, please state frankly your own opinion as to the general fitness of the applicant for Christian service.

VI. Please give below the names and addresses of other persons who are well qualified to give an estimate of the applicant.

Name and Address

Connection with the applicant
(teacher, employer, friend, etc.)

Signature _____

1. *Chrysomelidae* (see page 100)

[illegible]

1892